

City Council Regular Meeting
November 4, 2024

A City Council regular meeting was held on the above date at Cameron City Hall, McLane Municipal Center, 100 South Houston Avenue, 3rd Floor, Cameron, Texas with all officers and members present except Council Member Deal.

Mayor Fuchs called the meeting to order at 5:30 p.m.

Mayor Fuchs offered the invocation.

Council Member Harris led the pledge of allegiance.

Mayor Fuchs asked for citizen's comments.

There were no citizens comments.

Council Member Vaculin moved to approve the October 7, 2024 regular meeting minutes. Council Member Cryer seconded the motion, and it carried with Council Member Pratt abstaining.

Mayor Fuchs opened the public hearing at 5:30 p.m. for the purpose of receiving public comments regarding fees charged for constructing, renovating and remodeling.

Mayor Fuchs closed the public hearing at 5:32 p.m.

Wilfred Stubbs, representing the Killeen Rough Riders requested use of Wilson Ledbetter park on October 15-19, 2025 for the annual trail ride. Mr. Stubbs asked for exclusive use of the park and trash barrels.

Council Member Cryer moved to approve the request. Council Member Pratt seconded the motion and it carried unanimously.

Mr. Stubbs presented the Street Supervisor Craig Arnold with an appreciation plaque and gift card to feed his crew. Mr. Stubbs presented Interim Police Chief Scott an appreciation plaque. Mr. Stubbs presented Mayor Fuchs with an \$800 check donation for the park, an appreciation plaque and 20 - \$30 Brookshire Brothers gift cards for community members in need.

Cameron Economic Development Director Ginger Watkins presented the 2023-2024 Economic Development Annual Report.

Council Member Harris moved to approve the report as presented. Council Member Dominguez seconded the motion and it carried unanimously.

Tommy Valle and Jake Blair, representing KPA Engineers, presented an update on the Texas Water Development Board Projects. Once TWDB approves projects in the review stage, bids will be requested. Hopefully, these will be bid in early 2025.

Mayor Fuchs asked for clarification on the wastewater permit renewal. According to Jake & Tommy, there was miscommunication which delayed the renewal process. Unfortunately, the information was not turned into to TCEQ in time for renewal so an application was submitted to apply for a new permit. The City is unable to haul sludge until a new permit is issued.

Robby Jekel, with Salem Elm Ridge, discussed possibly looking at a emergency water supply contract.

Mayor Fuchs read the first reading of the following ordinance:

AN ORDINANCE OF THE CITY OF CAMERON, TEXAS, PROVIDING FOR SPECIAL EVENT PERMITTING AND PROVIDING STANDARDS AND PROCESSES THEREFORE; PROVIDING FOR DENIALS AND REVOCATIONS OF SAID PERMITS; MAKING CERTAIN FINDINGS; PROVIDING FOR APPEALS; PROVIDING FOR INSURANCE AND INDEMNITY; ESTABLISHING FEES; PROVIDING A PENALTY FOR VIOLATIONS OF THIS ORDINANCE IN AN AMOUNT NOT TO EXCEED \$2,000 PER VIOLATION; PROVIDING FOR SEVERABILITY; REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Cameron recognizes the need to encourage and promote events for the greater good, cultural diversity and promotion of the City; and

WHEREAS, some gatherings and organized activities, due to their size and special requirements, may place unique demands on public resources or pose a danger to public health, safety and welfare; and

WHEREAS, to plan for these demands on public resources and ensure that public health and safety is protected, it is necessary that the City receive advance notice of these events; and

WHEREAS, the provisions of this ordinance are intended to address the above stated concerns and are not intended to place unnecessary burden on any right of association or freedom of expression.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL
OF THE CITY OF CAMERON, TEXAS:**

SECTION 1. Findings. The recitals above are hereby found to be true and correct and are hereby adopted by the City Council and made part hereof for all purposes as finding of fact.

SECTION 2. Definitions. In this ordinance, the following terms shall have the meaning herein ascribed:

Applicant means a person who has filed a written application for a Special Event Permit.

City means the City of Cameron, Texas.

City Manager means the City Manager of the City or his/her designee.

City-owned Property means any property in the City designated as a park, playground, recreational facility, swimming pool or hike and bike path, and shall include buildings, parking lots, streets, event center, gathering areas, malls, land, and/or driveways in such areas.

First Amendment Activity means all expressive and associative activity on public streets that is protected by the United States and Texas Constitutions, including speech, press, assembly and the right to petition, but does not include commercial advertising.

First Amendment Event means an event where the sole or principal object is First Amendment Activity.

Parade means any assembly, march, demonstration or procession upon public streets within the City including persons, animals, or vehicles that is reasonably likely to interfere with the normal flow or regulation of traffic.

Permittee means the person to whom a Special Event Permit is granted pursuant to this ordinance.

Person means any individual, entity, association or organization.

Seasonal Special Event means an event that occurs in a specific season and is scheduled throughout the season on non-sequential days, using a single Special Event Permit.

Special Event means a temporary event, gathering or organized activity, including but not limited to Parades, bike races, marathons, walk-a-thons, fireworks displays, concerts, carnivals, other types of races and festivals, First Amendment Events, and Seasonal Special Events which involves one or more of the following activities:

1. Fully or partially closing or re-routing a public street;
2. Blocking or restricting City-owned Property;
3. Blocking or restricting access to City-owned Property unless otherwise authorized by the City;
4. Sale of merchandise, food or beverages on City-owned Property;
5. Erection of a tent equal to or greater than two hundred (200) square feet in area on City-owned Property;
6. Installation of a stage, band-shell, trailer, van, portable building, grandstand, bleachers, or other structures for entertainment purposes on City-owned Property;
7. Placement of signs or portable toilets on City-owned Property;
8. Re-routing traffic on City streets or roads;
9. Organized runs or sporting events;
10. Use of recreational vehicles, campers, or tents for overnight stays;
11. Placement of temporary no-parking signs in a public right-of-way or on City-owned Property; or
12. Placement of pedestrian boundary markers on City-owned Property.

Special Event Permit means written authorization from the City Manager or designee to hold a Special Event.

Special Event Permit Application includes the Preliminary Special Event Permit Application and the Final Special Event Permit Application.

Special Event Rules and Regulations means the guidelines, rules, regulations, policies and procedures developed and adopted administratively by the City Manager or designee for the health, safety and welfare of citizens and Special Event attendees. Special Event Rules and Regulations may include but are not limited to the following: processes; procedures; cost recovery for public safety, sanitation and transportation personnel; safety regulations; resource requirements; and surety and insurance requirements.

SECTION 3. Permit Required.

(a) It shall be unlawful for any Person to hold a Special Event, sponsor a Special Event or cause a Special Event to be held without first having obtained a Special Event Permit from the City.

(b) No Special Event Permit shall be denied, nor shall the Applicant be given less favorable consideration as to time, manner, or place based upon:

- i. race, color, creed, religion, gender, domestic relationship status, parental status, sexual orientation, transgender, gender identity or gender expression, national origin, or political affiliation of the Applicant and/or the participants of the Special Event;
- ii. the message of the Special Event, or the identity or associational relationships of the Applicant and/or participants;
or

- iii. any assumption or predictions as to the amount of hostility which may be aroused in the public by the content of speech or message conveyed by the Special Event, provided that reasonable accommodation as to time, manner, and place may be required in order for the City to provide the resources necessary for police, fire and emergency services to preserve and protect public health, safety and welfare.

(c) A Special Event Permit is not required for:

- i. An event conducted entirely on the property of a religious institution, educational institution, college or university campus. City streets or parking lots for multi-tenant buildings, regardless of location, shall not be considered part of a religious institution, educational institution, college or university campus;
- ii. Property owned or controlled by the City subject to a contract, lease or management/operating agreement with a private party where the agreement addresses events on the property or the event is included within the permitted uses in the agreement;
- iii. Processions of vehicles operated in compliance with ordinary traffic laws or a procession of pedestrians along or upon public sidewalks, public parks, or private property;
- iv. First Amendment Activity conducted entirely on sidewalks, in public parks or on private property; or
- v. Events conducted under the supervision of or with the permission of a governmental entity on property owned, leased, or operated by a governmental entity other than the City, if the event does not require the closing or rerouting of a public street, the entity employs certified peace officers to provide security for the event, and the entity adopts and provides to the City, a written plan addressing emergency services, crowd, traffic and parking control.

SECTION 4. Application for Permit. A Special Event Permit shall not be issued until a completed Special Event Permit Application, together with any additional information requested, and payments of all applicable fees are received by the City. The Special Event Permit Application must comply with this ordinance, the Special Event Rules and Regulations, and other applicable law.

SECTION 5. Permit Application Requirements.

(a) Applicant shall file a Special Event Permit Application with the City upon forms provided by the City.

(b) The Special Event Permit Application shall set forth at a minimum the following information:

- i. The name, address and telephone number of the Applicant and the name, address and telephone number of Applicant's designated representative if Applicant is an entity, association or organization.
- ii. The name, address and telephone number of the Person conducting the Special Event if different from the Applicant with a written statement from the Person conducting the Special Event showing Applicant's authority to make the Special Event Permit Application.
- iii. The name, address and telephone number of the person who will be the event representative and who will be responsible for conducting the Special Event.
- iv. The proposed location(s) for the Special Event.
- v. The purpose of the Special Event.
- vi. The date(s) and time(s) the Special Event will start and terminate.
- vii. The time at which on-site activities in preparation for the Special Event will begin.
- viii. The date when cleanup of the property will be complete.
- ix. The proposed parking areas and number of parking spaces provided.
- x. The approximate number of persons who are attending per day for the duration of Special Event.

- xi. The number and types of animals and vehicles that are part of the Special Event.
- xii. The location and size of tents, awnings, canopies, food service booths, or other temporary structures shall be shown on a map.
- xiii. Details for all signage shall be included.
- xiv. The location and orientation of loud speakers and any other amplification devices shall be shown on a map.
- xv. Details regarding food service including planned cooking.
- xvi. Details regarding whether alcohol will be sold or allowed.
- xvii. Details for planned amusement rides.
- xviii. Details regarding any traffic control plan.
- xix. Map(s) showing streets and pedestrian ways that are impacted as well as site setup indicating all equipment that will be used by the Special Event.
- xx. Proof of insurance for the Special Event.
- xxi. For Parades also include:
 - o A route map.
 - o Approximate number of participants and type of participants (ex. animals, floats, etc.).
 - o Proof that all property owners adjacent to the Parade route have been notified of the route, date and duration of the Parade.
- xxii. Any other information which the City Manager or designee find necessary under the Standards for Issuance of Special Event Permit set forth in Section 9.

SECTION 6. Fees and Costs.

(a) The City Council authorizes the City Manager or designee to establish Special Event Permit Fees.

(b) Applicant shall pay all required fees with the Special Event Permit Application. Applicant shall also be required to pay all fees and costs required by other City ordinances to conduct specific activities in conjunction with or as part of a Special Event.

(c) If the City determines that a Special Event may require the special attention and involvement of City personnel or City facilities, the City shall notify the Applicant. Prior to issuance of a Special Event Permit:

- i. Applicant and City shall agree upon the additional costs the City will incur as a result of the Special Event and Applicant shall pay those costs to the City; and
- ii. Applicant shall agree in writing to pay any additional costs to the City incurred as a result of the Special Event within five (5) days of the date upon which the City informs the Applicant of the amount of such additional costs.

SECTION 7. Timeframes and Deadlines.

(a) A Special Event Permit Application shall be filed no less than 30 days, nor more than 365 days, before the commencement of the proposed Special Event.

(b) The City Manager or designee may consider a Special Event Application that is filed less than 30 days before the commencement of the proposed Special Event where good and compelling cause is shown and applicable late fees are paid with the application.

(c) When a timeframe or deadline established in this Section resulted in an Application being due on a weekend, holiday or a day the City is closed for business, the Application shall be due on the business day immediately following said weekend, holiday or closed business day.

SECTION 8. Application Process and Review.

The Special Event Permit Application will be processed and reviewed pursuant to the Special Events Rules and Regulations. The City Manager or designee may appoint an events committee or an individual designee responsible for the application process.

SECTION 9. Standards for Issuance of Special Event Permit.

A Special Event Permit will be issued only if the City Manager, or designee, finds that the following standards for issuance of Special Event Permit are met:

(a) The Special Event will not unnecessarily interrupt the safe and orderly movement of traffic near its location or route.

(b) The Special Event will not require the diversion of a number of police officers to properly police the Special Event locale or line of movement and the adjacent areas as to prevent adequate police protection for the City.

(c) The concentration of people, animals, and vehicles at assembly points will not unduly interfere with proper fire and police protection or ambulance service to areas near such assembly points or the City.

(d) A Parade is scheduled to move from its point of origin to its point of termination without unreasonable delays in route.

(e) Other licenses and permits, restrictions, regulations, fees for the City services, safeguards or other conditions deemed necessary by individual City departments for the safe and orderly conduct of a Special Event are requested, submitted, and approved (i.e. health permit applications, agreement with police department for police coverage, agreement with public works department regarding cost associated with street closure, trash collection, etc.).

(f) The Special Event is not likely to cause injury to persons or property.

(g) There will be adequate sanitation and other required health facilities made available in or adjacent to the Special Event location.

(h) There are sufficient parking spaces on the site of the Special Event to accommodate the number of vehicles reasonably expected to be parked or adequate arrangements for off-site parking and transfer of attendees have been made.

(i) Adequate clean-up will be provided at the end of the Special Event that ensures the return the City-owned Property to pre-Special Event conditions.

SECTION 10. Denial or Revocation of a Permit

(a) The City Manager or designee shall deny issuance of a Special Event Permit for one or more of the following reasons:

i. The Special Event will conflict in time or location with another Special Event or event.

ii. The Applicant fails to comply with, or the Special Event will violate, the Special Event Rules and Regulations, any City ordinance or any other applicable law.

iii. The Applicant makes or allows the making of a false or misleading statement or omission of material fact on a Special Event Application.

- iv. The Applicant has violated this ordinance or has had a Special Event Permit revoked within the preceding twelve (12) months.
- v. The Applicant fails to provide proof of a license or permit required by any City ordinance or by other applicable law for the Special Event.
- vi. The Applicant fails to provide proof that the insurance requirements for the Special Event have been met.
- vii. The Special Event would severely hinder the delivery of normal or emergency public services or constitutes a public threat.
- viii. The Special Event is a nuisance that disturbs the well being or health of the City's citizens.
- ix. The Applicant is unable or unwilling to pay any additional costs as may be required by the City Manager.
- x. The proposed date or time for the special event or the location of the special event or parking for such special event would unduly interfere or disrupt the educational activities of a school when such school is in session.

(b) If the City Manager or designee determines that the Special Event Permit shall be denied, the City Manager or designee shall consider alternatives to the time, place or manner of the Special Event that would allow the Special Event to occur.

(c) A Special Event Permit shall be revoked upon the following conditions:

- i. If the police chief, building official or other City official, or their designated representatives, find that any of the provisions of this ordinance, another City ordinance, Special Event Rule or Regulation, or other applicable law is being violated, they shall immediately notify the City Manager or designee and based on that information, the City Manager or designee shall determine whether the Special Event Permit shall be revoked.
- ii. When, in the judgment of any of the above-named City officials, a violation exists which requires immediate abatement, the City official shall have authority to revoke a Special Event Permit in the absence or unavailability of the City Manager or designee.
- iii. The Applicant made or allowed to be made a false or misleading statement or omission of material fact on a Special Event Application that was not discovered until after the Special Event Permit was issued.

SECTION 11. Appeal. If the City Manager or designee denies the issuance of a Special Event Permit, or if the City revokes an issued Special Event Permit, the Applicant shall be notified in writing within 15 days after the denial or revocation. Such written notice shall include the reasons for the decision to deny or revoke the Special Event Permit. The aggrieved Applicant or Permittee may appeal the decision by filing a notice of appeal with the City Secretary within five days after receipt of the denial. Receipt of denial is presumed to occur three days after notice of the denial is placed in the possession of the United States Postal Service. Appeals shall be considered by the City Manager who shall promptly make a ruling on the appeal.

SECTION 12. Special Event Rules and Regulations. The City Council authorizes the City Manager or designee to develop and adopt Special Event Rules and Regulations consistent with, and to further the purpose of, this ordinance.

SECTION 13. Permit to be Maintained on Premises. The Special Event Permit shall be maintained at all times on the premises and shall be made available to any police officer or other authorized city employee or representative.

SECTION 14. Notice to Abutting Property Owners. The City Manager shall have authority to require that Permittee send notices of the Special Event to abutting property owners when, in the City Manager's judgment, the special event is of a scope and nature that will impact those owners.

SECTION 15. Hours of Operation. A Special Event may be conducted only between the hours of 7:00 a.m. and 10:00 p.m. daily. The police department shall be responsible for enforcing this provision. The City Manager may alter the time limit on certain special events when good cause is demonstrated by the Applicant. Appeals of time limit restrictions may be made in the same manner as a denial or revocation under Section 11.

SECTION 16. Liability Insurance.

- (a) When a Special Event is partially or fully contained on the City-owned Property, the Applicant for a special event permit shall furnish the City Manager with a certificate of insurance complying with standards and liability insurance limits established by the City Manager.
- (b) The City Manager shall have the right to lower, waive, or increase the public liability insurance limits based upon the type of special event, equipment, machinery, location, number of people or animals involved, and other pertinent factors or risks associated with the special event.
- (c) An applicant shall have the right to show cause why the insurance requirement should be reduced or waived, and to present such request to the City Manager in writing. The City Manager shall respond to an Applicant's request for lower liability insurance limits or waiver within five days from date of request.
- (d) If a mutually agreeable insurance limit cannot be agreed upon, the Application shall be considered denied.

SECTION 17. Indemnification. When a Special Event or parking attendant to such Special Event is partially or fully contained on City-owned Property, an Applicant shall sign an agreement to indemnify and hold harmless the city, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from injury or damage to persons or property arising out of the special event.

SECTION 18. Penalty.

- (a) It is hereby determined that this section governs fire safety and public health and, therefore, any person violating or failing to comply with any of the provisions of this ordinance shall be subject to the penalty not to exceed \$2,000.00 per offense. Each day a violation of this ordinance exists shall be considered a different offense.
- (b) A culpable mental state is not required for the commission of an offense under this ordinance.

SECTION 19. Severability. If any clause or provision of this ordinance shall be deemed to be unenforceable for any reason, such unenforceable clause or provision shall be severed from the remaining portion of the ordinance, which shall continue to have full force and effect.

SECTION 20. Repealed. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

SECTION 21. Effective Date. This ordinance shall become effective immediately from and after its passage and publication in accordance with the provisions of the Texas Local Government Code and the City Charter. However, only one reading of this ordinance is required for this ordinance to become effective.

SECTION 22. Open Meeting. It is hereby officially found and determined that the meeting in which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, and Texas Government Code.

Mayor Fuchs discussed the proposed fee charges. If any Council Member would like to see changes, they are to get information to City Manager Ricky Tow. This ordinance is to streamline the process for events so that organizations can apply for street closures without having to go before the Council. The charges for application is currently set at \$20 and the barricades would be \$25/barricade; however, this is still being looked at. Possible additional charges for electricity and trash will be added.

Mayor Fuchs read the first reading of the following ordinance:

AN ORDINANCE AMENDING FEES AND CHARGES FOR SPECIAL EVENT APPLICATIONS, BARRICADE RENTAL, STREET CUT REPAIR, LIBRARY FINES, MUNICIPAL COURT FEES AND BULK WATER RATES; AMENDING CONFLICTING ORDINANCES; PROVIDING PENALTIES; AND PROVIDING SEVERABILITY, OPEN MEETINGS AND EFFECTIVE DATE CLAUSES

WHEREAS, the City of Cameron has established a special event application and barricade rental to streamline the process for residents;

WHEREAS, Street cut repair costs have increased due to the increased cost of materials;

WHEREAS, Library fines and Municipal Court fees needs to be clarified;

WHEREAS, bulk water rates need to be adjusted to out-of-town rates.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CAMERON THAT:

Section 1. Fees. The fee schedule shown in Exhibit "A" are hereby adopted and incorporated herein as thoughtfully transcribed herein as fees of the City.

Section 2. Penalties. Any person who violates any of the provisions of this ordinance shall be guilty of a misdemeanor and upon conviction thereof, shall be punished by a fine not to exceed \$500.00. Each day of violation and each incident of violation of this ordinance shall constitute a separate offense.

Section 3. Amendment of Code. That the Code of Ordinances of the City be amended by adding a Chapter entitled "Administrative Fees" which Chapter shall contain the provisions set forth in the foregoing Sections 1, 2 and 3.

Section 4. Repeal of Conflicting Ordinances. All ordinances or parts of ordinances, and sections of the City Code of Ordinances, in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 5. Severability. If any provision of this ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications hereof which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

Section 6. Effective Date. This ordinance shall take effect immediately from and after its passage and publication in the manner set forth with the provisions of the Local Gov't Code.

Section 7. Open Meetings. That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that the public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapt. 551, Loc. Gov't Code.

EXHIBIT A FEE SCHEDULE	
Cemetery	
Grave diggers permit	100.00
Burial permits, leveling & locating	300.00
Cremation Space	300.00
Adult space (4.5' x 12')	500.00
Babyland	200.00
Swimming Pool	
Admission	5.00
Rental city residents	150.00
Rental non-city residents	200.00
Family Passes	
Up to 5 immediate family members of same household	125.00
Each additional member of same household over 5 members	\$10.00/member
Park Pavilions	

Ledbetter Pavilion	
1/2 day (8 a.m. - 12 p.m.) or (1 p.m. - 5 p.m.)	\$50.00
All Day (8 a.m. - 5 p.m.)	\$100.00
City Park Gazebo	
1/2 day (8 a.m. - 12 p.m.) or (1 p.m. - 5 p.m.)	\$25.00
Swimming Pool Pavilion	
1/2 day (8 a.m. - 12 p.m.) or (1 p.m. - 5 p.m.)	\$25.00
Pavilion at MLK Boulevard	
1/2 day (8 a.m. - 12 p.m.) or (1 p.m. - 5 p.m.)	25.00
Downtown Pavilion - First Come First Serve	N/C
Special Event Application Fee	20.00
Barricade Rental Fee	25.00/barricade
Animal Control	
Housing Fee per day per dog	10.00
Impound fee per day	25.00
Housing Quarantine fee (per day) per dog	20.00
Dangerous dog registration - Annual with Liability Insurance \$500.00	50.00
Rabies Vaccinations	Vet costs + mileage
Violation fine	\$10.00-\$275.00
Euthanasia (Resident/Non Resident) + Transportation cost	Vet costs
Building Permits (2000 IBC)	
Contractor License	50.00
\$100,000 Liability Insurance required	
New Construction:	
Residential (+ inspection fees)	\$0.075/sq ft + inspection fees
Commercial (+ inspection fees)	\$0.075/sq ft + inspection fees
Minimum permit	50.00
Construction of porches, patios, decks, carports, storage sheds and similar structures under roof	\$25.00 (+ \$0.075 sq ft)
Remodeling (residential)	50.00
Remodeling (commercial, duplex, multifamily)	\$20.00 + 10.00 per 1,000 sq ft
Swimming pool/hot tub permit +inspection fees	50.00
Demolition permit:	
Commercial	100.00
Residential by contractor	100.00
Plan Review (single-family structures) + cost of engineer review	150.00
Plan Review (multi-family or commercial) + cost of engineer review	100.00/hr
Permit required for commercial signage	\$25.00 (+\$0.075 sq ft)

Inspection Fee	
Single-family structures (multiplied by the minimum number of inspections required pursuant to the codes):	
Building (multiple inspections may be required)	per inspection \$50.00
Electrical (multiple inspections may be required)	per inspection \$50.00
Mechanical (multiple inspections may be required)	per inspection \$50.00
Plumbing (multiple inspections may be required)	per inspection \$50.00
Reinspection for each additional try	per inspection \$50.00
Plumbing Permit:	
Minor alteration repairs or replacement of existing water, sewer, and water heater	\$25.00 + inspection fees
New construction	0.05 sq ft of foundation/slab + inspection fees
Mechanical:	
Mechanical annual license	50.00
Minor alteration repairs or replacement of existing mechanical	\$25.00 + inspection fees
New construction	0.07/sq ft of conditioned space + inspection fees
Electrical:	
Master electrician annual license	50.00
New construction	0.05/sq ft + inspection fees
Minor alteration repairs or replacement of existing electrical	\$25.00 + inspection fees
Construction meter loop	50.00
HUD Code Manufacture Home hookup	50.00
Sprinkler System Installation Permit	50.00
Tree Removal or Tree Trimming	
Tree trimmer's annual license	50.00
\$5,000 Bond required	
Manufactured Home Park License	
Annual fee for each manufactured home park	300.00
Manufactured home permit for private property	300.00
House and Building Moving	
Permit	100.00

Overhead charge documents copied exceeding 50 pages	0.20
Copy CD/DVD	1.00
Certification/per statement	1.00
Filing fee for board of adjustment hearing	100.00
Filing fee for planning & zoning commission hearing	100.00
Certificate of occupancy	20.00
Adult oriented business permit	500.00
Wrecking/junkyard registration fee	100.00
Retail electric provider registration late fee	15.00
Dump fees:	
30 gallon trash bag	2.00
55 gallon drum	10.00
Single Axle trailer or Pickup bed (BED LEVEL)	75.00
12 ft x 20 inch or less Trailer	300.00
20 ft x 48 inch or less Trailer (Dump Bed)	600.00
Brush Only	80.00
No Commercial or Industrial Users or Collection Vehicle Allowed	
Police Department	
Accident reports (per report)	10.00
Certification of accident report	\$1.00/pg
Report of garage keeper to police of abandoned vehicle	5.00
Engineering	
Standard Construction Specifications + engineer hourly rate	TBD
Street Map (B & W)	3.00
City Limits & ETJ Map (B & W)	3.00
Streets	
Street cut repair	\$15.00/sq ft
Bond for construction activity, excavations, cutting, ect.	2,000.00
Construction permit minimum fee, other than excavations	250.00
+ inspection fee per month	50.00
Excavation permit minimum fee	250.00
+ inspection fee per month	50.00
Certificate of occupation for permanent structure to occupy right-of-way or street, per month per linear foot	1.00
Special assessment for temporary obstruction or occupation of right-of-way or street	50.00
Appeal of revocation of permit or certificate of occupation	100.00
Signs:	
Street sign (each)	Actual Cost
Stop or yield sign (each)	Actual Cost

Combination (stop and street)	Actual Cost
Planning	
Concept of master plan (fee + \$5.00/lot)	500.00
Deposit to apply against engineer review fee	500.00
Short form subdivision plat (fee + \$5.00/lot)	300.00
Deposit to apply against engineer review fee	300.00
Preliminary subdivision plat-plan (fee + \$5.00/lot)	300.00
Deposit to apply against engineer review fee (+20.00 per lot)	750.00
Final subdivision plat-plan (fee + \$5.00/lot)	500.00
Deposit to apply against engineer review fee (+20.00 per lot)	1,000.00
Plat Vacation	100.00
Deposit to apply against engineer review fee	300.00
Subdivision replat-amending plat (fee + \$5.00/lot)	300.00
Deposit to apply against engineer review fee	300.00
Subdivision variance request	125.00
Deposit to apply against engineer review fee	300.00
Construction inspection See section 1.09.003(9) of Code of Ordinance	
Professional fees See section 1.09.003(10) of Code of Ordinance	
Engineer review fees (are in addition to above fees) See section 1.09.003(5) of Code of Ordinance	
Zoning or rezoning requests	400.00
Postponement of zoning request	50.00
Variance under zoning or building codes	300.00
Document Copies:	
Comprehensive plan	Cost of printing
Zoning ordinance	10.00
Subdivision ordinance	10.00
Library	
Replacement card (lost only)	5.00
Fines:	
Overdue books	\$0.25/day
Overdue DVD	\$1.00/day
Non-returned or damaged items (books, CDs, DVDs, etc)	Cost + \$5.00 fee
Copies	0.10
Print from Computer or phone	\$0.25/page
Fax	\$1.00/page
Municipal Court Fees	
Arrest warrant fee	50.00
Administrative fee for failing to appear in court	30.00

Time payment fee	15.00
Arrest fee on conviction	5.00
Amount payable to comptroller for citation issued by state trooper for which conviction occurs not in our jurisdiction	1.00
Amount payable to city police department	4.00
Jury fee	6.00
Violation of rules of the road, on conviction	3.00
Administrative fees when certain charges are dismissed	20.00
Remedy of expired vehicle inspection certificate within 10 days	20.00
Remedy of expired vehicle registration within 10 days	20.00
Remedy of expired driver's license within 10 working days	20.00
Driving safety course request	10.00
Child safety fund:	
School crossing fee	25.00
Building security fee	3.00
Technology fee	4.00
Charges for copying governmental and public records:	
For readily available information on standard size pages (up to 8-1/2" x 14"), per page	0.25
For information not readily available, per page, plus actual labor costs incurred by the city	0.25
Utility Fees and Charges	
Data log fee after first 3 per year	20.00
Reconnect fee for temporary water discontinuance	50.00
Water deposit	150.00
Water deposit if left owing >\$25.00	200.00
Damages fees:	
Injury or destruction to hydrant, standpipe, lock box or other property used in connection with city's waterworks system; city's meter boxes, meters, water service lines, wastewater service lines, or other water or wastewater system appurtenances	Actual Cost of Repair or Replacement
Tampering with meter or lock box	100.00
Water tap fees:	\$200.00 Admin Fee
3/4"	+ Actual cost of materials
1"	& labor for installation
1-1/2"	
2"	
4"	
6"	
8"	

Sewer tap fees:	
4"	\$200.00 Admin Fee
6"	+ Actual cost of materials
	& labor for installation
Annual fee for unclaimed utility account maintained by city	25.00
Water service rates inside city limits:	
5/8" & 3/4" meter	
First 2,000 gallons	\$51.45 minimum charge
All in excess of 2,000	\$3.48 per 1,000 gallons
1" meter	
First 3,500 gallons	\$72.01 minimum charge
All in excess of 3,500 gallons	\$3.48 per 1,000 gallons
1-1/2" meter	
First 5,500 gallons	\$96.00 minimum charge
All in excess of 5,500	\$3.48 per 1,000 gallons
2" meter	
First 6,500 gallons	\$120.44 minimum charge
All in excess of 6,500	\$3.48 per 1,000 gallons
3" meter	
First 8,000 gallons	\$166.27 minimum charge
All in excess of 8,000	\$3.48 per 1,000 gallons
4" meter	
First 15,500 gallons	\$266.28 minimum charge
All in excess of 15,500	\$3.48 per 1,000 gallons
Water service rates outside city limits:	
5/8" & 3/4" meter	
First 2,000 gallons	\$89.24 minimum charge
All in excess of 2,000	\$5.56 per 1,000 gallons
1" meter	
First 3,500 gallons	\$149.42 minimum charge
All in excess of 3,500 gallons	\$5.56 per 1,000 gallons
1-1/2" meter	
First 5,500 gallons	\$207.57 minimum charge
All in excess of 5,500	\$5.56 per 1,000 gallons
2" meter	
First 6,500 gallons	\$257.89 minimum charge
All in excess of 6,500	\$5.56 per 1,000 gallons
Individual Metered Bulk Water Rates	
	\$150/deposit +Out of Town Cost
Bulk Water Rates	\$5.56 per 1,000 gallons
Wastewater Rates	

Basic charge for first 2,000 gallons (based on average monthly water use during preceding winter months; base charge per living unit for 2,000 gallons)	34.30
Plus volume charge per 1,000 gallons over 2,000 gallons	1.40
Consumption charge for customers without established winter usage, per month:	
Residential users, per living unit	34.30
Light commercial users	57.89
Moderate commercial users	68.61
Heavy commercial and industrial users	212.62
	\$3.48/1,000 Gallons
Service fee for each occurrence requiring personnel to approach residence or business unit for disconnect	50.00
Solid Waste Rates	
Residential Hand Pick-Up	23.00
Commercial Hand Pick-Up	27.00
Roll-Off Containers	Contact Contractor

Council Member Cryer moved to approve the expenditures for October 5, 2024 through November 1, 2024. Council Member Pratt seconded the motion, and it carried unanimously.

There following expenditures exceeded \$25,000.00:

- CEDC \$ 38,109.62
- AMR \$ 38,421.17
- USALCO LLC \$ 25,766.40
- Scott & White Health Plan \$ 29,859.32
- TMLIRP \$193,884.18
- TMRS \$ 29,524.71

There being no other business to consider, Council Member Pratt moved to adjourn the meeting at 6:34 p.m. Council Member Harris seconded the motion and it carried unanimously.