

**CAMERON ECONOMIC DEVELOPMENT CORPORATION**  
**Meeting Minutes**  
**July 9th, 2019**

Board Members present Robert Schiller, Mike Zajicek, Connie Anderle, and Jim Camp.  
Others present Amy Harris, City Secretary; Rhett Parker, City Manager; and Ginger Watkins.

1. Call to order  
President Robert Schiller called the meeting to order at 3:00pm.
2. Public Comments -  
There were no public comments.
3. Review and take action on minutes from June 5, 2019.  
Connie Anderle moved to approve the minutes from June 5<sup>th</sup> as presented. Mike Zajicek seconded the motions. Motion carried 4 - 0.
4. Discuss and take action on financials.  
Secretary / Treasurer Mike Zajicek reviewed the financials. The Balance sheet shows \$386,000 in all accounts. By the end of this fiscal year it is estimated that there will be around \$115,000 unrestricted funds remaining. Depreciation figures are up to date. June sales tax revenue of \$21,735.83 was deposited on the 20th. Per the Profit and Loss statement \$230,000 has been received in ½ sales tax revenue since July 8th. This fiscal year's budget estimated that \$212,000 would be collected year to date; so, sales tax collections are running ahead of budget. Expenses are about \$8600 under budget.  
  
Camp moved to approved financials as presented. Connie Anderle seconded the motion. Motion carried 4 - 0.
5. Discuss and possibly take action to go out to bid for landscape maintenance at The Yards of Cameron.  
Connie Anderle moved to approve going out to bid for landscape maintenance services at The Yards of Cameron with a 2-year contract to auto renew for 2 terms. Cancellation by either party with a 30-day written notice. Jim Camp seconded the motion. Motion carried 4 - 0.
6. Discuss and possibly take action to go out to bid for janitorial services at The Yards of Cameron.  
Board members requested that the power washing services be moved to the landscape maintenance bid request. Mike Zajicek moved to go out to bid for janitorial services with the provision that power washing services be moved to the landscape maintenance bid request. Jim Camp second the motion. Motion carried 4 - 0.
7. Review and possibly take action on legal services.  
This item was tabled pending a proposal for services.
8. Review and possibly take action on water runoff mitigation at The Yards of Cameron.  
Board members reviewed a proposal to reroute water runoff at the Yards of Cameron. Members asked that grass seeding of some sort be included and that arrangements be made for watering the seeded grass. Jim Camp moved to approve \$6,800 for water runoff mitigation measures. Robert Schiller second the motion. Motion carried 4 - 0
9. Budget Workshop  
Board members reviewed a straw budget. The budget was developed to support the two key priorities outline by the board in a prior meeting:
  - a. Develop a Tax Increment Reinvestment program to grow The Yards of Cameron
  - b. Downtown Redevelopment

Architectural renderings for downtown; resurfacing of Industrial Blvd and Old Waco Highway; renovation of the Industrial Park billboard; renovated economic development website including photograph image for general economic development marketing; economic development tools and tax increment consultants were discussed.

Board members requested to review the budget again after the City sets its revenue projections.

10. Discuss and possibly take action on FY 2019 -2020 Budget and projects.

No action was taken.

11. Convene into executive session.

Board President Robert Schiller convened the board into executive session at 4:47pm pursuant to Chapter 551.087 to discuss economic development negotiations.

12. Reconvene into public session.

Board President Robert Schiller reconvened into public session at 4:54pm.

Jim Camp moved to approve changes to the cellular agreement. Robert Schiller seconded the motion. Motion carried 4 - 0.

13. Adjournment.

President Robert Schiller moved to adjourn at 4:55pm. Mike Zajicek seconded the motion. Motion carried 4 – 0.