

Cameron Economic Development Corporation
Meeting Minutes
Thursday, April 9, 2020

1. Call to Order and establish quorum.
Amy Harris, City Secretary, started the teleconference meeting and muted phone.
Board members online were:
Robert Schiller - President
Carl Bradley - VP
Mike Zajicek - Secretary/Treasurer
Connie Anderle
Maurice Goza
Jim Camp – joined the meeting at the approval of the minutes.
Rhett Parker, City Manager
Ginger Watkins
President Schiller opened the meeting at 4:00 pm noting that a quorum was present.
2. Public Comments.
No public comments and indicated by no other callers on the line.
3. Review and take necessary action on meeting minutes from February 21, 2020.
Maurice Goza moved to approve minutes of February 21, 2020. Mike Zajicek seconded the motions. Jim Camp - Yes, Maurice Goza - yes, Mike Zajicek - yes
None opposed. Motion carried.
4. Review and possibly take action on current financials.
Mike Zajicek stated that as of April 6 the balance in the checking and savings was \$366,717.08.
\$227,934.54 the difference between the two main checking and the reserve accounts.
Carl Bradley moved to approve the financials as presented. Maurice Goza seconded the motion.
Carl Bradley – Yes, Maurice Goza – Yes, Mike Zajicek – Yes, Jim Camp – Yes. None opposed.
Motion carried.
5. Discuss and possibly take action on financial projections and bond obligation.
Ginger Watkins reviewed the remaining six months budget in light of the current pandemic’s anticipated negative impact on sales tax revenue and the August bond payment due. There is a fund balance which will enable payment of the bond.
Mike Zajicek would like to see us make the bond payment if at all possible. Concerned it might hurt our credit rating.
Does anyone have any idea of what the county is going to do with the remodeling and move?
Jim Camp said he thinks we need to put Populous on hold. Stop anything that has to do with the future. Maurice agrees. Robert agrees.
Jim Camp moved that a new reserve in the amount of \$81,254 for the bond principal and interest payment in August be setup and that we put any outstanding project on hold at this point including Populous and anything else to do with the downtown projects. Mike Zajicek seconded the motion. Robert Schiller - Yes; Maurice Goza - Yes, Jim Camp – Yes, Carl Bradley - Yes, Mike Zajicek - Yes, Connie Anderle - Yes. Motion Carried.

Carl Bradley moved to allow Ginger to enact any cost savings efforts including reducing the monthly cleaning to once per month and mowing as necessary. Jim Camp seconded the motion. Jim Camp - yes, Mike Zajicek - yes, Carl Bradley - yes, Robert Schiller - yes, Maurice Goza – yes. Motion carried.

6. Discuss and possibly take action on gifts of property.

Ginger Watkins gave an example of the former Cameron Police Department building which the City Council could decide to gift to the Cameron EDC.

Jim Camp stated that he doesn't think we should accept a gift of the building and accept unknown liabilities when the EDC's finances are so uncertain. Robert Schiller said that it was his understanding that there is also mold upstairs so not sure we want to take that on. Mike Zajicek said we would need to understand what the expenses of taking on the building would be as this is not the time to be taking on expenses. Maurice Goza said that the CEDC has no business accepting gifts of property like this given the current circumstances. Connie Anderle had no opinion.

Jim Camp moved that the CEDC is not in a position to accept gifts of property at this time unless it is considered to have a unique economic benefit in keeping with our mission. Maurice Goza second the motion. Connie Anderle - yes, Jim Camp - yes, Maurice Goza - yes, Carl Bradley - yes, Mike Zajicek - yes, Robert Schiller - yes. Motion Carried.

7. Economic Development update COVID-19.

Ginger Watkins reported on the manufacturing companies in the city.

Livestock Nutrition Center's Collin Hill said that 1/2 of the Sales force is rotating in and out of the office for social distancing purposes. Everyone else in the plant is keeping social distance. He is working from home due to serious health conditions. They are maintaining the usual employment for this time of year. They are not making any cost cutting measure that aren't typical for this time of year.

Butler Weldments' CFO, Denice Allison said that they sent all office personnel to work from home. They have implemented staggered breaks and lunches; and, moved a few things around in the shop to ensure all employees can maintain adequate social distancing. All shop people are still working overtime (except this holiday week).

Charlotte Pipe's Plant Manager, Matthew Feggstad said that they slowed this week a little bit but over-all the plant is still strong with orders. Social distancing procedures into place for employees as well as who they allow into the doors and truck drivers.

United Portable Buildings', Casey Wiggins, said that they took the week off to give people a break. They will start back to work on April 13th. Their sales are great. They have a PPP loan going.

AIS's Adam Ybarbo said that they are signing up their employees for the Texas Workshare program. Their orders dropped due to COVID-19. They may have people working 3 days a week but right now they don't have orders to justify work.

8. Adjourn

9. Mike moved to adjourn. 4:45pm