

February 24, 2020

A City Council workshop was held on the above date in the City Council Chamber, 100 South Houston Avenue with all officers and members present.

Mayor Anderle called the workshop to order at 5:30 p.m.

Janet Sheguit, representing MRB Group, discussed parks master plan goals. No changes were made to the goals presented. Amenities for each park were discussed. The Council and Mayor will turn in the ranking of the amenities to Amy by March 6, 2020. Amy will then forward the rankings to Janet so that the Master Plan can continue.

The following workshop items were discussed:

1. Zoning.
 - a. The Council wants the Planning and Zoning Commission to look at a request for salvage yards and make a recommendation for the zoning ordinance as well establish additional requirements.
 - b. City Secretary Amy Harris will contact the City Attorney to get direction and process on rezoning of Oakland Heights and Sunset Circle subdivisions.
2. Utilities
 - a. Water and sewer departments are currently hiring more staff to handle day-to-day operations. This should omit the use of outside contractors
 - b. Bill Duckworth and Brandon White explained that they are in charge of the Water and Sewer departments and that Jerald Brunson is handling TWDB projects and TCEQ at this time.
3. Parks
 - a. The Parks Committee will be submitting new rules and regulations to be presented to the Council.
4. Streets
 - a. Staffing continues to be a struggle. Once trained, several employees have been hired by TxDOT.
 - b. Jackson Avenue from 6th Street to 10th will be seal coated once the valves have been raised.
5. Administration
 - a. Staff will begin to work on budget workshop schedule.
 - b. Animal Shelter needs a new roof; however, bids were extremely high. Council suggested contacting Caliber Metal.
 - c. Council would like to see an event policy and fees in place before events start occurring.
 - d. City Secretary Amy Harris is currently working on a social media policy which also covers cell phone use.
 - e. No hotel occupancy tax update at this time.
 - f. City Secretary Amy Harris will email current fee schedules to all department heads to get suggested changes to present to the Council.
6. Ordinances
 - a. Need to review airport regulations ordinance as well as street parking ordinance regarding trailers and recreational vehicles.
7. Police

- a. Would like to see additional patrol for speeding especially at Fannin and Highway 36.
 - b. An update wanted regarding the Explorer Program. Unfortunately with so many activities ongoing during school, participation is only about 6 individuals. Police Chief Lonnie Gosch hopes that participation increases during the summer months.
 - c. What are some of the Police Department's fundraisers?
 - i. License to Carry Classes
 - ii. Crawfish Boil fundraiser which will most likely be in April/May
 - iii. National Night Out
 - iv. Possibly looking into hosting a Mud Run
8. Affordable Housing
- a. MRB Group will be hosting a roundtable on March 26, 2020 regarding grant and funding for affordable housing.
 - b. Economic Development Director Ginger Watkins will email out an affordable housing document that was distributed last year.

There being no further business for the Council to consider, Mayor Anderle adjourned the meeting at 7:32 p.m.