

January 22, 2018

A City Council workshop and special meeting was held on the above date in the City Council Chamber, 100 South Houston Avenue with all officers and members present except the vacant position of Ward 3.

Mayor Anderle called the workshop to order at 5:30 p.m.

City Manager JRhett Parker reviewed the following items of interest:

- February 3, 2018 is baseball opening day and Rotary Casino night at The Yards of Cameron.
- February 22, 2018 is the Chamber Banquet
- An on-going sewer issue on Jefferson has cost the city a substantial amount of money. The Sheriff's office is currently getting pricing for a basket or grinder to prevent the issue.
- Would like to plan upcoming workshops to discuss long-range planning. Would like to invite a planning group out of Conroe to make a presentation regarding planning with parks and downtown.
- Currently working with department heads on equipment that needs to be cycled out.
- Working with Chief Gosch on potential CJD grant for new police cars.
- Phase I meeting was held today for the TWDB Project. Construction will begin February 12, 2018 starting at Country Club Drive.

Mayor Anderle called the Department Heads to review their monthly reports:

- Street Supervisor Craig Arnold reported that equipment continues to decline. Thanked Street Department crew for assisting water department with the sewer issue on Jefferson. Sludge has been hauled, stop signs have been installed on 9th Street and Milam Avenue, assisted taking down Christmas decorations downtown, leaned airport globe lights along the runway and took flashing light down at Bigbee Lane. Airport pilots had complained of the flashing light. Council Member Mondrik thanked the street department crew for sweeping the streets.
- Fire Chief Henry Horelica presented a copy of the total runs for the year 2017. Fire Department giveaway is planned for February 10, 2018 and will be held at the Williams Event Center.
- Police Chief Lonnie Gosch could not be present this evening. The typed departmental report was included in the packet.
- No one was present for Court.
- Librarian Marie Christopher reported they are currently working on Summer Reading Program. The program will run from the day of dismissal from school to the day before school starts.
- Code Enforcement Officer Stanley Garrison could not be present due to a family death.
- City Secretary Amy Harris reported that the audit should be complete and presented at one of the meetings in February. Filing for candidates began January 17, 2018 and will run until February 16, 2018. Four people have filed to date. Planning for training for new election equipment.
- CEDC Director Ginger Watkins reported that she has had inquiry on lots in front of yards as well as an existing business has expressed interest in growing. Opening day for the

Yards of Cameron is planned for February 3, 2018 which will include an Alumni game, Pitch, Hit & Run competition for kids, kite flying and Farmers Market. Paperwork has been sent to auditor for the September 30, 2017 audit. Promoting use of the Founders Hall will increase this year as well.

- Tourism Director Melanie Reed reported that the Chamber Banquet is planned for February 22, 2018. Basketball classic was a success and currently planning 2018 tournament for December 27-28, 2018. Steaktobor Fest is in the planning stages as well and will be held October 12-13, 2018. The Chamber is currently looking into purchasing additional Christmas decorations.
- Utilities Director Jerald Brunson reported that the last 6 weeks have been a challenge. Thanked other departments for working together. The second clarifier should be up in 2-3 weeks. Waste Water Plant is running normal. Water line breaks and sewer line issue at Jefferson has kept the crew busy. Explained Phase I of TWDB project will begin Country Club Drive since there is current leak at that location. Also included in phase I is Cleveland and 22nd Street. Harding Avenue will be changed to a 6" line as well as additional fire hydrants. Phase 2 will include 3rd Street, Adams, Crockett, Walnut and Gillis. The rest of the 5/8" and 1" manual meters have been scheduled for change out to radio meters.

Mayor Anderle called the special meeting to order at 6:31 p.m.

City Manager JRhett Parker offered the invocation.

Council Member Mondrik led the pledge of allegiance.

There were no citizen's comments at this time.

Council Member Schiller moved to approve the minutes with possible adjustments of the regular meeting on December 18, 2017. Council Member Mondrik seconded the motion and it carried unanimously.

Nathan Fuchs was nominated to serve on the Planning and Zoning Commission. There is another possible nomination that will presented next meeting. City Manager JRhett Parker asked that Council consider nomination and appointment at the next meeting.

Council Member Willie moved to approve the Texas Municipal Retirement System City Portal Use Agreement. Council Member Williams seconded the motion and it carried unanimously.

Council Member Hardeman moved to approve the following order for the May 5, 2018 General Election. Council Member Mondrik seconded the motion and it carried unanimously.

ORDER OF GENERAL ELECTION

An general election is hereby ordered to be held on Saturday, May 5, 2018 for the purpose of:

Electing Council Member Ward #2, Council Member Ward #4, and Mayor.

Early voting by personal appearance will be conducted each weekday at City Hall, 100 South Houston Avenue, Cameron, Texas, between the hours of 8:00 a.m. and 4:00 p.m. on Monday, April 23, 2018 through Friday, April 27, 2018 and between the hours of 7:00 a.m. to 7:00 p.m. on Monday, April 30, 2018 and Tuesday, May 1, 2018 except for official City holidays.

Election Day Voting will be conducted on May 5, 2018 at Cameron ISD, 303 East 12th Street, Cameron, Texas from 7:00 a.m. to 7:00 p.m.

Applications for ballot by mail shall be mailed to:

Amy Harris, Early Voting Clerk
P. O. Box 833
Cameron, Texas 76520

Applications for ballot by mail must be received no later than the close of business on Friday, April 24, 2018.

Council Member Hardeman moved to approve the following order for the May 5, 2018 Special Election. Council Member Mondrik seconded the motion and it carried unanimously.

ORDER OF SPECIAL ELECTION

An special election is hereby ordered to be held on Saturday, May 5, 2018 for the purpose of filling a vacancy of Council Member Ward 3.

Early voting by personal appearance will be conducted each weekday at City Hall, 100 South Houston Avenue, Cameron, Texas, between the hours of 8:00 a.m. and 4:00 p.m. on Monday, April 23, 2018 through Friday, April 27, 2018 and between the hours of 7:00 a.m. to 7:00 p.m. on Monday, April 30, 2018 and Tuesday, May 1, 2018 except for official City holidays.

Election Day Voting will be conducted on May 5, 2018 at Cameron ISD, 303 East 12th Street, Cameron, Texas from 7:00 a.m. to 7:00 p.m.

Applications for ballot by mail shall be mailed to:

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Council Member Hardeman moved authorize the City Manager to enter into necessary contracts regarding the May 5, 2018 elections.

Due to holiday in February, Council Member Schiller moved to hold the second February meeting on February 20, 2018. Council Member Mondrik seconded the motion and it carried unanimously.

Council Member Mondrik moved to approve the expenditures of December 16, 2017 to January 19, 2018. Council Member Schiller seconded the motion and it carried unanimously.

The following expenditures exceeded \$25,000.00:

- Matous Construction II Ltd \$478,729.70
- CEDC \$ 25,117.67
- TMRS \$ 32,042.69

City Secretary Amy Harris presented the December 2017 Financial Report. Council Member Schiller moved to approve the December 2017 Financial Report as presented. Council Member Mondrik seconded the motion and it carried unanimously.

DECEMBER 2017 REVIEW

25.00%

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|-------------------------------|-----------------------|--------------|
| General Revenues | 1,234,584.06 | 35.67 |
| EXPENSES | | |
| Street Dept. | 200,697.21 | 33.02 |
| Fire Dept. | \$40,169.61 | 30.31 |
| Police Dept. | \$339,855.90 | 30.07 |
| Court | \$15,579.51 | 24.71 |
| Library | \$15,975.53 | 23.65 |
| Ambulance | \$26,277.69 | 24.81 |
| Other Operating Exp | \$132,170.95 | 26.69 |
| Cemetery & Parks | \$22,848.65 | 15.75 |
| Administration | \$114,211.98 | 36.23 |
| Debt Service | \$238,881.24 | 59.96 |
| Total Expenses | \$1,146,668.27 | 33.13 |
| GF Fund Profit | \$87,915.79 | |
| Water & Sewer Revenues | \$716,616.57 | 23.79 |
| EXPENSES | | |
| Water Maintenance | \$127,658.24 | 26.57 |
| Water Treatment | \$64,062.05 | 16.71 |
| Sewer Treatment | \$91,306.50 | 26.99 |
| W & S Administration | \$167,139.74 | 20.88 |
| Bond Retirement | \$540,394.75 | 53.54 |
| Total Expenses | \$990,561.28 | 32.89 |
| Water & Sewer Loss | -\$273,944.71 | |
| Airport Revenues | \$14,597.34 | 28.91 |
| Airport Expenses | \$22,805.74 | 45.16 |
| Airport Loss | -\$8,208.40 | |

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| HOT Revenues | \$120,826.60 |
| HOT Expenses | \$11,000.00 |
| HOT Profit | \$109,826.60 |

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| Lib Revenues | \$28,119.49 |
| LIB Expenses | \$1,868.74 |
| Lib Profit | \$26,250.75 |

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| Fire Revenues | \$19,885.34 |
| Fire Expenses | \$948.47 |
| Fire Profit | \$18,936.87 |

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| CDBG #7216081 | |
| CDBG Revenues | \$153,598.06 |
| CDBG Expenses | \$144,523.06 |
| Project Balance | \$9,075.00 |

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| TWDB-DWSRF-LF1000534 | |
| DWSRF Revenues | \$764,756.77 |
| DWSRF Expenses | \$276,725.75 |
| Project Balance | \$488,031.02 |

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| TWDB-DWSRF-L1000517 | |
| DWSRF Revenues | \$3,652.40 |
| DWSRF Expenses | \$0.00 |
| Project Balance | \$3,652.40 |

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| TWDB-CWSRF-L1000516 | |
| CWSRF | \$3,321.02 |

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| Revenues | |
| CWSRF | |
| Expenses | \$0.00 |
| <u>Project Balance</u> | <u>\$3,321.02</u> |

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|------------------------|---------------|
| TWDB-CWSRF-LF1000523 | |
| CWSRF | |
| Revenues | \$0.00 |
| CWSRF | |
| Expenses | \$0.00 |
| <u>Project Balance</u> | <u>\$0.00</u> |

There being no further business for the Council to consider, Council Member Schiller moved to adjourn the meeting at 6:52 p.m. Council Member Mondrik seconded the motion and it carried unanimously.